

**MINUTES OF
TERRELL COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

DATE: NOVEMBER 10, 2020

TIME: 6:00 P.M.

PLACE: TERRELL COUNTY GOVERNMENT BUILDING

COMMISSIONERS AND STAFF PRESENT: CHAIRMAN WILBUR T. GAMBLE, III, VICE CHAIRMAN LUCIUS HOLLOWAY, BRAD STAFFORD, ERNEST JOHNSON, LARRON COPELAND, ADMINISTRATOR DAVINA DRIVER, CLERK SANDRA O'STEAN, PAYROLL/HR CLERK KENNA PATE, ATTORNEY JIMMY SKIPPER

OTHERS PRESENT: SETH MCALLISTER, CHRISTIE COOPER, BO HAMBY, DARLENE PAUL, JANICE BRYANT, J. A. DRIVER, LINDA FREEMAN, GREGORY MCLAUGHLIN, MARGARET HALBROOK, MARY ELLEN HARNAGE, PAUL RAKEL, VICTORIA FREEMAN, DOROTHY L. WESTON, TRACEY KHAN, REV. PATRICK HOLLOWAY, RHONDA GORDON, ANNIE MU'MIN, RIDGELY MU'MIN

CALL TO ORDER: CHAIRMAN WILBUR T. GAMBLE, III

PRAYER: REVEREND PATRICK HOLLOWAY

APPROVAL OF AGENDA: *BRAD STAFFORD MADE THE MOTION TO APPROVE THE NOVEMBER 10, 2020 AGENDA. ERNEST JOHNSON GAVE THE SECOND. THOSE IN FAVOR OF THE MOTION WERE BRAD STAFFORD, ERNEST JOHNSON, LUCIUS HOLLOWAY, AND LARRON COPELAND. THE MOTION CARRIED.*

APPROVAL OF MINUTES FOR THE OCTOBER 6, 2020 REGULAR MEETING AND OCTOBER 23, 2020 SPECIAL CALLED MEETING FOR RECREATION DEPARTMENT RESOLUTION: *BRAD STAFFORD MADE THE MOTION TO APPROVE THE MINUTES OF THE OCTOBER 6 AND OCTOBER 23, 2020 MEETINGS. ERNEST JOHNSON GAVE THE SECOND. ALL OF THOSE IN FAVOR OF THE MOTION WERE BRAD STAFFORD, ERNEST JOHNSON, LARRON COPELAND, AND LUCIUS HOLLOWAY. THE MOTION CARRIED.*

CHAIRMAN'S REPORT: REQUEST TO MAKE ALL COUNTY COMMISSION ELECTIONS NON-PARTISAN: ASK STATE REPRESENTATIVE AND SENATOR TO PASS SPECIAL LEGISLATION ALLOWING TERRELL COUNTY TO TAKE BACK TAX COLLECTION FROM THE SHERIFF'S DEPARTMENT - CHAIRMAN GAMBLE STATED THAT COUNTY ATTORNEY JIMMY SKIPPER ADVISED THESE MATTERS BE TABLED UNTIL THE DECEMBER 2020 MEETING TO CHECK INTO THE LEGAL ASPECTS OF THE MATTERS. MR. GAMBLE REPORTED THE ELECTIONS RAN SMOOTHLY AND THERE WAS A GOOD TURN OUT OF VOTERS.

MINUTES OF NOVEMBER 10, 2020 REGULAR COMMISSIONERS' MEETING CONTINUED

FINANCIAL REPORTS: COUNTY ADMINISTRATOR DAVINA DRIVER GAVE THE BANK ACCOUNT BALANCES AND SUBMITTED WRITTEN VENDOR ACTIVITY REPORT.

CLERK'S REPORT: CLERK SANDRA O'STEAN PRESENTED THE FUEL REPORT AND THE JAIL COUNT. SHE PRESENTED INFORMATION REGARDING THE GEORGIA TRUST FOR HISTORIC PRESERVATION PROGRAM PLACES IN PERIL. THE TRUST HAD RELEASED TO THE MEDIA A PUBLIC NOTICE OF THE SITES IN GEORGIA APPROVED FOR LISTING ON THEIR SITE. THE TERRELL COUNTY HISTORIC COURTHOUSE WAS ONE OF THE TEN SITES APPROVED.

EMS/911/EMA REPORT: DIRECTOR BO HAMBY SUBMITTED EMS WRITTEN REPORT AND PRESENTED UPDATES FROM THE EMA AND CORONOR DEPARTMENTS.

EXTENSION REPORT: MARGARET HALBROOK PRESENTED REPORTS FROM THE EXTENSION AND 4-H DEPARTMENTS. COUNTY EXTENSION AGENT SETH MCALLISTER WILL BE ASSISTING MARION COUNTY FOR A TEMPORARY PERIOD OF TIME.

CHAMBER OF COMMERCE: A WRITTEN REPORT WAS SUBMITTED.

ROAD DEPARTMENT REPORT: CHAD ROBERSON SUBMITTED THE REPORT FOR THE ROAD DEPARTMENT. HE PRESENTED INFORMATION ON FOUR (4) PIPE PROJECTS IN THE COUNTY AND THREE (3) BIDS RECEIVED FROM CONTRACTORS FOR THE PROJECT WORK. BIDS WERE FROM TRI-COUNTY READY MIX, DAWSON, GA., JIM BOYD CONSTRUCTION, ALBANY AND DAWSON, GA., AND OXFORD CONSTRUCTION, ALBANY, GA. ***COMMISSIONER LARRON COPELAND MADE THE MOTION TO OPEN THE BIDS. ERNEST JOHNSON GAVE THE SECOND. THOSE IN FAVOR OF THE MOTION WERE LARRON COPELAND, ERNEST JOHNSON, LUCIUS HOLLOWAY, AND BRAD STAFFORD. THE MOTION CARRIED.*** THE BIDS WERE:

| | PROJECT 1 (SASSER-HEROD) | PROJECT 2 (SASSER-HEROD) | PROJECT 3 (CEMETERY) | PROJECT 4 (CEMETERY) |
|---------------------------------|-----------------------------|-----------------------------|-------------------------|-------------------------|
| TRI-COUNTY NON ASPHALT | \$5,648. | \$14,400. | \$1,988. | \$9,635. |
| JIM BOYD CONCRETE | \$16,290. | \$29,000. | | |
| JIM BOYD CONCRETE WITH ASPHALT | | | \$4,465. | \$12,850. |
| JIM BOYD ASPHALT | | | \$13,960. | \$21,675. |
| OXFORD CONCRETE WITH ASPHALT | \$33,370. | \$34,195. | \$34,605. | \$54,965. |

BRAD STAFFORD MADE THE MOTION TO ACCEPT THE LOW BIDS FROM TRI-COUNTY READY MIX, DAWSON, GA. ERNEST JOHNSON GAVE THE SECOND. ALL IN FAVOR OF THE MOTION WERE BRAD STAFFORD, ERNEST JOHNSON, LARRON COPELAND, AND LUCIUS HOLLOWAY. THE MOTION CARRIED.

MINUTES OF NOVEMBER 10, 2020 REGULAR COMMISSIONERS' MEETING CONTINUED

A RESIDENT OF W. B. JOHNSON ROAD, RIDGELY MU'MIN QUESTIONED WHY THE SLOPER MACHINE HAD NOT BEEN USED ON THAT ROAD.

WARDEN'S REPORT AND REQUEST: GREGORY MCLAUGHLIN SUBMITTED THE REPORT FROM THE CORRECTION FACILITY. HE MADE A REQUEST TO THE BOARD TO HAVE AN ENTRY DOOR TO THE FACILITY BE REPAIRED OR REPLACED DUE TO SECURITY CONCERNS. HE IS WAITING ON ASSISTANCE FROM THE DEPARTMENT OF CORRECTIONS AND STATED HE WOULD WAIT ON THIS MATTER. HE REPORTED THE STATE TRANSFERRED THE CI ELECTRICIAN, PLUMBER, AND A MOTOR GRADER OPERATOR TO VALDOSTA, GA. FACILITY. HE IS MAKING ATTEMPTS TO HAVE THEM RETURNED.

THE BUSINESS OF THE REGULAR MEETING WAS PAUSED TO CONDUCT THE PUBLIC MEETING AT 6:30 P.M.

PUBLIC MEETING: - OPEN BIDS FOR PROPANE GAS CONTRACT – TWO (2) BIDS WERE RECEIVED. MODERN GAS OF ALBANY, GA. AND DRIVER ENERGIES OF DAWSON, GA. SUBMITTED BIDS FOR PROPANE PER GALLON AS FOLLOWS:

MODERN GAS \$0.989 PER GALLON DECEMBER 2020 THROUGH SEPTEMBER 2021

DRIVER ENERGIES \$1.05 PER GALLON DECEMBER 2020 THROUGH SEPTEMBER 2021

DISCUSSION FOLLOWED REGARDING THE 5% PREFERENCE ALLOWANCE FOR LOCAL VENDORS. WITH THE ALLOWANCE THE PRICE FROM DRIVER WAS \$0.9975. ***LUCIUS HOLLOWAY MADE THE MOTION TO ACCEPT THE LOWEST BID FROM MODERN GAS OF ALBANY, GA. ERNEST JOHNSON GAVE THE SECOND. THOSE IN FAVOR OF THE MOTION WERE LUCIUS HOLLOWAY, ERNEST JOHNSON, BRAD STAFFORD, AND LARRON COPELAND. THE MOTION CARRIED.***

THE CHAIRMAN RETURNED THE MEETING TO REGULAR BUSINESS.

DELINQUENT GARBAGE REPORT: SANDRA O'STEAN GAVE THE REPORT FOR GARBAGE ASSESSMENT AND DELINQUENT COLLECTIONS. THE TAX SALE HAS BEEN MOVED TO THE FIRST TUESDAY IN MARCH 2020.

DELINQUENT TAX REPORT: NO REPORT WAS AVAILABLE. PROPERTY OWNER TRACEY KHAN ADDRESSED THE BOARD ON DELINQUENT TAX COLLECTION ISSUES REGARDING HER PROPERTY IN GRAVES, GA. ***ERNEST JOHNSON MADE THE MOTION TO APPROVE THE TAXES DUE FROM MRS. KHAN AT \$1,238. LARRON COPELAND GAVE THE SECOND. DISCUSSION FOLLOWED AS TO THE LENGTH OF TIME TO ALLOW MRS. KHAN TO PAY THE DEBT. ERNEST JOHNSON AMENDED HIS MOTION TO ADD MRS. KHAN HAS THIRTY (30) DAYS TO MAKE PAYMENT. LARRON COPELAND GAVE A SECOND TO THE AMENDED MOTION. ALL IN FAVOR OF THE MOTION WERE ERNEST JOHNSON, LARRON COPELAND, LUCIUS HOLLOWAY, AND BRAD STAFFORD. THE MOTION CARRIED.***

MINUTES OF NOVEMBER 10, 2020 REGULAR COMMISSIONERS' MEETING CONTINUED

SHERIFF REPORT: A WRITTEN REPORT WAS SUBMITTED FOR THE MONTHS OF SEPTEMBER AND OCTOBER 2020.

RECREATION DEPARTMENT REPORT: A WRITTEN REPORT WAS SUBMITTED.

OLD BUSINESS:

CLERK OF SUPERIOR COURT INSURANCE: COUNTY ATTORNEY JIMMY SKIPPER PRESENTED TO EACH MEMBER OF THE BOARD A REPORT STATING HIS FINDINGS REGARDING THE INSURANCE ISSUE IN QUESTION. ***BASED ON THE ADVICE OF COUNSEL, BRAD STAFFORD MADE THE MOTION TO DENY THE REQUEST OF SUPERIOR COURT CLERK. ERNEST JOHNSON GAVE THE SECOND. THOSE IN FAVOR OF THE MOTION WERE BRAD STAFFORD, ERNEST JOHNSON, LUCIUS HOLLOWAY, AND LARRON COPELAND. THE MOTION CARRIED.*** SUPERIOR CLERK JANICE BRYANT ASKED THE BOARD IF SHE COULD HAVE A COPY OF THE ATTORNEY'S REPORT. ***ERNEST JOHNSON MADE THE MOTION TO WAIVE THE ATTORNEY-CLIENT PRIVILEGE ON THE REPORT AND ALLOW MRS. BRYANT TO OBTAIN A COPY OF THE ATTORNEY'S REPORT. BRAD STAFFORD AND LARRON COPELAND SIMULTANEOUSLY GAVE A SECOND. ALL IN FAVOR OF THIS MOTION WERE ERNEST JOHNSON, BRAD STAFFORD, LARRON COPELAND, AND LUCIUS HOLLOWAY. THE MOTION CARRIED.***

RETIREMENT CONTRIBUTION/COUNTY MATCH ELECTED OFFICIALS: CHAIRMAN GAMBLE STATED CHANGES TO THE RETIREMENT PLAN COULD NOT BE APPLIED TO THE CURRENT TERM WHICH IS FOUR (4) YEARS FOR ALL ELECTED OFFICERS. HE ASKED THAT THIS ITEM BE TABLED TO A FUTURE TIME.

2021 LMIG FINAL LIST: COUNTY ADMINISTRATOR DAVINA DRIVER ASKED FOR ENGINEERING COSTS FOR HANDLING THE LMIG PROJECTS. PAUL RAKEL STATED HIS BASE FEE FOR ENGINEERING SERVICES IS 7 ½ PERCENT AND HAS A SCALE SLIDE OF 7 ½ PERCENT TO 10 PERCENT DEPENDING ON THE SCOPE OF WORK FOR THE COMPLEXITY OF THE ROAD CONDITIONS. MRS. DRIVER GAVE A QUOTE FROM CHAD GRIFFIN AND BRAD HENDERSON OF STILL WATERS WHICH WAS 7 PERCENT WITH NO SLIDING SCALE. MR. RAKEL REMINDED THE BOARD THAT ENGINEERING FEES ARE PROFESSIONAL SERVICES AND ARE NOT A BID ITEM. ***BRAD STAFFORD MADE THE MOTION TO RETAIN PAUL RAKEL OF SOWEGA ENGINEERING FOR SERVICES REGARDING LMIG AND TO WORK WITH COUNTY ADMINISTRATOR DAVINA DRIVER TO NEGOTIATE FEES. LUCIUS HOLLOWAY GAVE THE SECOND. THOSE IN FAVOR OF THE MOTION WERE BRAD STAFFORD, LUCIUS HOLLOWAY, LARRON COPELAND, AND ERNEST JOHNSON. THE MOTION CARRIED.*** LUCIUS HOLLOWAY ASKED FOR A STATUS ON TAMMY LANE. MR. RAKEL REPORTED BIDS FOR TAMMY LANE PROJECT WILL BE STARTED IN DECEMBER 2020. DISCUSSION FOLLOWED REGARDING THE WIDENING OF MORRIS FLEMING ROAD TO EIGHTEEN (18) INCHES. APPROXIMATE COST WILL BE \$75,000. THAT BID WOULD STAND ALONE.

MINUTES OF NOVEMBER 10, 2020 REGULAR COMMISSIONERS' MEETING CONTINUED

BRAD STAFFORD MADE THE MOTION TO PLACE MORRIS FLEMING ROAD IN ENTIRETY, GEORGIA AVE FROM SASSER CITY LIMITS OUT TO STATE HWY 520, AND CALLIS ROAD FROM SASSER CITY LIMITS OUT TO STATE HWY 32 ON THE 2021 LMIG LIST TO SUBMIT TO GEORGIA DEPARTMENT OF TRANSPORTATION AS FINAL. ERNEST JOHNSON GAVE THE SECOND. ALL IN FAVOR OF THE MOTION WERE BRAD STAFFORD, ERNEST JOHNSON, LUCIUS HOLLOWAY, AND LARRON COPELAND. THE MOTION CARRIED.

2015 JOHN DEERE MOTOR GRADER – RENEW LEASE OR TURN IN FOR LEASE OF NEW GRADER – DAVINA DRIVER REPORTED TO THE BOARD THAT THE 2015 MOTOR GRADER HAD ALREADY BEEN TURNED IN TO FLINT EQUIPMENT. DISCUSSIONS FOLLOWED AS TO \$15,000 REPAIRS TO THE 2015 GRADER TURNED IN, NO OPERATORS FOR THE EQUIPMENT ALREADY IN PLACE WITHIN THE ROAD DEPARTMENT, AND HIRING OF QUALIFIED OPERATORS. THE RESULT OF THE DISCUSSION WAS NO ADDITIONAL GRADER IS NECESSARY AT THIS TIME.

REPAIRS TO CALLIS ROAD – TWO BIDS TO REPAIR THE CULVERT ON CALLIS ROAD NEAR BETTY WISE ROAD WERE PRESENTED. TRI-COUNTY READY MIX BID \$6,000 AND REEVES BID \$30,500. ***BRAD STAFFORD MADE THE MOTION TO ACCEPT THE LOW BID FROM TRI-COUNTY READY MIX OF \$6,000. LUCIUS HOLLOWAY GAVE THE SECOND. ALL IN FAVOR OF THE MOTION WERE BRAD STAFFORD, LUCIUS HOLLOWAY, LARRON COPELAND, AND ERNEST JOHNSON. THE MOTION CARRIED.***

TIME CLOCK – DAVINA DRIVER PRESENTED INFORMATION REGARDING A NEW SYSTEM FOR RECORDING EMPLOYEE TIME DUE TO THE CURRENT CLOCKS AT THE CORRECTION FACILITY AND THE ROAD DEPARTMENT HAVING PROBLEMS. THE QUOTE FOR THE SYSTEM WHICH WOULD BE INTEGRATED INTO THE PAYROLL SOFTWARE WAS \$32,000. THE BOARD TABLED THIS ITEM TO RESEARCH FOR MORE SYSTEMS.

NEW BUSINESS:

SASSER-HEROD AND CEMETERY ROAD - THIS ITEM WAS HANDLED UNDER THE ROAD DEPARTMENT SECTION OF THE AGENDA. TRI-COUNTY READY MIX WAS AWARDED THE BID FOR REPAIRS TO THE CULVERT ON CALLIS ROAD.

EMPLOYEES' UNIFORMS FOR CORRECTION INSTITUTE - ADMINISTRATOR DAVINA DRIVER STATED THERE WAS NO CLEAR POLICY REGARDING EMPLOYEE UNIFORMS AND ASKED FOR CLARITY. WARDEN MCLAUGHLIN STATED THERE ARE STATE GUIDELINES AND UNIFORM CONSISTS OF SHIRT, PANTS, JACKET, AND HAT WITH IDENTIFYING INFORMATION MONOGRAMMED ON THESE ITEMS. ***ERNEST JOHNSON MADE THE MOTION TO CLARIFY THE UNIFORMS AND COORDINATE THE ORDERS FOR UNIFORMS WITH THE WARDEN AND DEPARTMENT HEADS. LUCIUS HOLLOWAY GAVE THE SECOND. THOSE IN FAVOR OF THE MOTION WERE ERNEST JOHNSON, LUCIUS HOLLOWAY, BRAD STAFFORD, AND LARRON COPELAND. THE MOTION CARRIED.***

MINUTES OF NOVEMBER 10, 2020 REGULAR COMMISSIONERS' MEETING CONTINUED

CITY OF COLQUITT WORK DETAIL AND CONTRACT – WARDEN MCLAUGHLIN EXPLAINED THAT PRIOR TO THE COMMISSIONERS' MEETING, HE HAD TALKED WITH THE CITY MANAGER OF COLQUITT, GEORGIA AND BOTH PARTIES HAD REACHED AN AGREEMENT. THE COUNTY CORRECTION FACILITY WILL PROVIDE SERVICES ACCORDING TO THE TERMS OF THE CONTRACT AS SOON AS CORRECTIONAL STAFF IS AVAILABLE.

EXECUTIVE SESSION - CHAIRMAN GAMBLE ASKED THAT THIS MATTER BE TABLED. THE BOARD AGREED.

ADJOURN: ERNEST JOHNSON MADE THE MOTION TO ADJOURN THE MEETING. BRAD STAFFORD GAVE THE SECOND. ALL IN FAVOR OF THE MOTION WERE ERNEST JOHNSON, BRAD STAFFORD, LUCIUS HOLLOWAY, AND LARRON COPELAND. THE MOTION CARRIED.

RESPECTIVELY SUBMITTED BY: Sandra O'Stean
SANDRA O'STEAN COUNTY CLERK

APPROVED BY: Wilbur T. Gamble III
WILBUR T. GAMBLE CHAIRMAN BOARD OF COMMISSIONERS

DATE: 12-1-2020